



ADELAIDE HEALTH FOUNDATION

RESEARCH PROJECT MANAGER 12 MONTH CONTRACT, 0.40 FTE HYBRID/DUBLIN

The Adelaide Health Foundation [AHF] invite applications for a Research Project Manager (two day per week contract position).

About us

We are an independent charity focussed on advancing and promoting equitable access to healthcare services and education in Ireland.

Our mission

Through support of education and research, to advance and promote equitable access to healthcare services in Ireland, with a particular focus on Tallaght University Hospital and the community it serves.

Our strategy

AHF strategy is based on three pillars:

- Improving healthcare in the local community
- Delivering actionable healthcare research
- Supporting access to education for healthcare students and staff

This is a new role, with key deliverable being the development of the AHF's research pillar.

[Find out more on AHF Research](#)

Reporting to the CEO, you will support the Research sub-group and AHF Board in delivery of our research objectives which are to:

- Fund healthcare research in line with AHF mission, vision and values
- Drive the implementation of research recommendations

The day to day will involve support, outreach and communication:

- Support of research projects that the AHF is leading or partnered on.
- Oversee research processes, including the commissioning of research projects, undertaking peer review, managing research funding decision panels, issuing contracts and overseeing grant payments and reporting.
- Undertake research prioritisation exercises to determine priority areas that are a fit with AHF values.
- Oversee 3rd party research project teams and providing updates to research sub-group.
- Plan launch/promotion and publicity of completed projects.
- Act as first point of contact to screen all research related enquires.

About you

This is an interesting role with a broad remit. The ideal candidate will have research or research management experience, preferably in the field of Healthcare, and will appreciate the importance of the patient voice being included in research projects.

You will be open to managing the whole project cycle, from project spec through to report publication/promotion.

You are open, positive, pro-active and flexible and you have excellent verbal and written communication skills.

Salary

A competitive salary will be agreed which is compatible with the applicant's skills and experience and the market rate.

Application Process.

Please send us your CV **and** a cover letter outlining how you are a good fit for the role.

Apply [here](#)

Informal enquires can be sent to niamh@adelaide.ie.

Closing date

12 noon Wednesday 27th September 2023.

Note:

We are unable to accept late applications

We do not require assistance from Recruitment Agencies.